

THE RULEBOOK ON

Procedure, Evaluation Conditions and Award of the Employees for a Special Contribution to the Development and International Positioning of Montenegro

Basic Provisions

Article 1

This Rulebook shall more closely regulate the procedure, evaluation conditions and award of the employees for a special contribution to the development, and especially to the international positioning of the University of Montenegro (hereinafter: the University) through publishing results of scientific and research work in a leading referential categories, implementation of academic mobility at a highly ranked universities or in other equivalent way.

Papers in Scientific Journals and Citation Bases

Article 2

The award is given to the publication in journals from international citation bases Thomson Reuters: SCI (Science Citation Index), SCIE (Science Citation Index Expanded), SSCI (Social Sciences Citation Index), A&HCI (Arts & Humanities Citation Index) and ESCI (Emerging Sources Citation Index) – exclusively journals with impact factor – a one-time award in the amount of five accounted rates of coefficient per paper, divided by the number of authors. One accounted rate belongs also to the first author. After the payment has been made to the authors-employees at the University of Montenegro, the remaining funds are included into developing fund of an organisation unit.

Decision on the payment is made by the dean, at request of an employee with evidence on publication, journal status, impact factor, priority in authorship.

Date on publication of paper from paragraph 1 of this Article shall not be latter than 12 months from the date of decision made on payment.

The award is paid in form of supplement to the salary.

Scientific Monographs Published by the Renowned International Publishers

Article 3

Scientific monographs are awarded by renowned international publishers given in appendix A of this Rulebook, in a way where publication of a complete scientific monograph is awarded by a one-time award in the amount of ten accounted values of coefficient, divided by the number of authors of monographs.

Scientific monographs from paragraph 1 of this Article is a publication where thoroughly, originally, systematically and comprehensively a problem, issue or subject is treated, in a notebook, i.e. in a certain number of notebooks being published at the same time or in predefined time period.

Scientific monograph from paragraph 1 of this Article is a piece where for the first time the information is given about results of their research, i.e. facts and findings which were not familiar to the scientific public. Scientific monograph shall contain scientific apparatus used by the author as evidence for independently conducted research, as well as the material announced is used in the scientific paper for the first time.

Decision on payment is made by a dean, at request of an employee next to the obtained evidence on publication, publication and publisher status and authorship.

Date of publication of monograph from paragraph 1 of this Article shall not be latter than 12 months from day of the decision on payment made.

The award is paid as supplement to the salary.

Academic Mobility at Highly Ranked Universities

Article 4

The academic mobility is awarded for published regular lectures as a guest lecturer or research work in duration of at least one semester at universities from Shanghai list (Academic Ranking of World Universities), a one-term award in the amount of ten accounted values of the coefficient.

Decision on payment is made by the dean, at request of an employee who obtained evidence on engagement, dates and number of lectures.

The award is paid as supplement to the salary.

Other Activities

Article 5

Rector may award annually three awards in the amount of twenty accounted values of coefficient for other equivalent activities for a special contribution to the development, especially to international positioning of the University.

Decision from paragraph 1 of this Article is made by the rector at her/his own initiative or at proposal of a dean or other employee with explanation.

The award is paid in form of salary supplement.

Coming into Force

Article 6

This Rulebook shall come into force on the following day from the day of publishing in Bulletin of Montenegro.

Number: 02-3717/3

Podgorica, December 1st, 2016

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